

Vicksburg Band Boosters, Inc.
Minutes of the Board of Directors
May 24, 2017

The Board of Directors of the Vicksburg Band Boosters, Inc. convened at approximately 6:05 PM at Vicksburg Main Street Pub.

Present were Tabitha Farnham, President; Patty Stoll, Middle School Band Director; Erik Knedgen, Secretary; Tracy Locey, Treasurer; Craig Rolfe, Member at Large; Anne Marie Earl, Volunteer and Fundraiser Coordinator, and Ben Rosier, HS Band Director.

Absent was Ravenna Kahler, Assistant HS Band Director; Margit Chiu, Vice President and Kim Warner, Parent at Large

I. Approval of Minutes from the February 9, 2017 meeting.

One amendment:

1. Craig was not assigned to write the Vicksburg Foundation grant, Tracy volunteered to write the grant.

Amendment made and signed copy for the VBBI Record and future postings.

Tracy motioned that the minutes from the February 9, 2017 meeting be approved. Erik seconded the motion. Motion approved.

II. Treasurer's Report: Approval of Financials – The financial update was presented by Tracy in two formats: Budget v Actuals 2017 and the Cash Flow Statement. The summary of the Budget v Actual was that with the tympani and drumline purchases, we were going to be in a deficit of \$5,157.61. However, Ben noted that the tympani amount was incorrect and should be changed from \$13,000.00 to \$9600.00. With this change in the Cash Flow Statement, the current balance of \$20,171.88 will be very close to the intended zero balance as a deficit of \$331.61 to Cash Flow. The Budget v Actual is almost halfway through the year, so we are still close with more fundraising to come from Glow Run, Invitational and Merchandise sales. Total expenses are around 18.89% of the way through the year, with our biggest expenses coming later in the year.

Ben noted that some of the additional cash flow will come from the increase in the marching band payments that are now at \$300 per student. These monies not only pay for band camp expenses, but T-shirts and other summer/fall expenses (gloves, shoes, etc) are covered with the \$35 increase.

Other Financial notes:

1. Dowagiac was the first band to paid the Invitational fee.
2. \$500 will be expensed for the VBBI Scholarship
3. \$500 made on the Spring Fling (Some discussion on attendance of this event was mentioned by Ann and Craig as disappointing)

Ben motioned that the financials be approved as presented with amendments. Tabitha seconded the motion. Motion approved.

III. Upcoming Expenses – Tracy and Ben presented a couple of expenses needed:

1. Tracy will contact Collin at her work to get a replacement for the DL Gallivan copier that has reached life expectancy. Ben moved to allocate expenses, Ann seconded. Motion approved.
2. Ben discussed that the tympani pick up will happen at DCI Finals (Indianapolis) in August 2017. Ben moved to allocate \$100 for travel expenses to pick up the tympani with the Band trailer. Tracy seconded the motion. Motion approved.

Ben had a BIG Thanks for the financial grant for the Spring Trip. This really helped the students in a big way. However, there are still a large amount of owed monies that Ben has to deal with in his school budget account. Because of his school account deficit, there will no longer be a student who has not paid in full for band camp to go to band camp. All funds are to be paid in full prior to leaving the school.

Tabitha mentioned that we are still awaiting the remainder of the drums from Carolina Crown. Roi wants to have them all delivered and inspected prior to sending Crown the final check. The delivery is hoped to be end of June or July.

IV. New Business – Craig started off with a list of current activities and goals for the Bulldog Invitational:

1. Coordinators for the Invitational
 - a. There is a vacancy in the Stadium Management Coordinator due to Lisa Hoover moving to the Concessions Coordinator.
 - b. Craig has idea to talk to Jake Munson about the role, will consider then act if needed.
2. As of today, there are 13 commitments of bands to the Invitational.
 - a. Several new bands to attend, including Dowagiac, Coloma, Olivet and Gull Lake.
 - b. Still working on Battle Creek Central, but probably a no response. Ben and Patty mentioned that we still have huge bands from the area coming in Portage Central and Portage Northern.
3. Craig's goal is to get >20 bands to commit. Ben said this is doable with a couple of awards ceremonies.
4. Craig added that we will be adding something special to this Invitational that isn't done in this area: A Drum Line Battle! Roi is working with Craig on the details.

Ann asked about DVD's and their handling, and added:

1. Has a commemorative cup idea and that can increase the price of the cup to fund raise.
2. Questions about concessions and food choices → Craig said that coordinators to decide on new or any ideas about this
3. VBBI should create at least a biannual or quarterly publication to report on fundraisers and upcoming events. Also, to report where the funds of the VBBI help the bands.
 - a. Tabitha agreed with the idea but we should meet to decide on what that will look like, led by the VP.

Other business was discussion of VBBI coordinators. The Travel Coordinator has been filled with Mark Van Loo. The WebMaster role is still being sought out.

Patty motioned that we adjourn. Tabitha seconded the motion. Meeting adjourned around 7:10 PM.

Next meeting: July 20, 2017 at Main St Pub-Vicksburg at 6:00PM

Approved: Erik D. Knedgen

Erik Knedgen, Secretary