

Vicksburg Band Boosters, Inc.
Minutes of the Board of Directors
February 9, 2017

The Board of Directors of the Vicksburg Band Boosters, Inc. convened at approximately 6:15 PM at Vicksburg Main Street Pub.

Present were Tabitha Farnham, President; Margit Chiu, Vice President; Erik Knedgen, Secretary; Tracy Locey, Treasurer; Craig Rolfe, Member at Large; Ann Marie Earl, Volunteer and Fundraiser Coordinator; Ben Rosier, HS Band Director; Ravenna Kahler, Assistant HS Band Director; and Kim Warner, Parent at Large.

Absent was Patty Stoll, Middle School Band Director

I. Approval of Minutes from the November 29, 2016 meeting.

Couple of amendments:

1. Craig regarding verbiage assignment, both verbally and through email.
2. Ben regarding use of last name throughout Minutes to reduce to first name only.

All amendments made and signed copy for the VBBI Record and future postings.

Ben motioned that the minutes from the November 29, 2016 meeting be approved. Margit seconded the motion. Motion approved.

II. Treasurer's Report: Approval of Financials – The trial balance for December 2016 was \$28,384.65.

There was some discussion between Tracy and Craig on using the Form 990 for IRS this year.

January 2017 Financials are to be sent out soon after the board meeting. January 2017 Financials email from Tracy was received on Feb 11, 2017.

Ben motioned that the financials be approved as presented. Tabitha seconded the motion. Motion approved.

III. Spring Dance Update – Ann Marie presented a spreadsheet to the Board regarding potential Spring Dance activities and fundraisers with these items presented:

1. Date was discussed and set for Friday, April 21, 2017
2. Venue discussed to host at the Vicksburg United Methodist Church with a \$45 fee for the kitchen
3. Donation for Custodial efforts (\$50)
4. Barrett's Steakhouse can cater for \$5/head, estimated \$1000 expenditure
5. Marketing costs around \$200
6. Hot Air Balloon vendor was discussed (Tom Brown), great idea as we charge for rides with only a \$75 propane expense (weather permitting, of course)
7. Also, bring in photographer (Linda Hoard), Artist (Bryce Cooley - \$200/4hours) and Fire Truck (Schmidt) with total costs estimated at \$1570
8. Assumption of Revenue for balloon rides, fire truck, caricatures, general attendance (~200), etc; \$6240 potential revenue
9. Ben discussed entertainment and what would be needed along with Jazz groups

- a. Ann Marie suggested having students prepare and audition like Cabaret
 - b. Not necessarily a "dance", instead family, fun and spring themes
 - c. Petting zoo for instruments
10. Add to Village Website
11. Ann Marie with more followup:
- a. Student volunteers instead of parents
 - b. Will ask Steve Goss for school property
 - c. Ask Hank Schmidt about fire truck
 - d. Maybe offer wristbands with all-inclusive

IV. Capital Outlay Fund – Ben has a list of Capital Expenses to consider by the Board:

- 1. Concert Tympani – 5 piece, so that this new set stays indoors for concert season.
 - a. Anticipated \$15,000 for set
- 2. Drumline equipment – whole line replacement.
 - a. Carolina Crown Drum & Bugle Corps has a set for \$13,000; this will change VHS from red to black color
- 3. Bass Trombone
 - a. \$2500 – \$3000 for one
- 4. Flugelhorns
 - a. \$1000 each, three are desired

Ben Rosier added:

- 1. Purpose is to find best tympani and plan to purchase
- 2. Around \$2500/year to replace instruments
- 3. Gave example of using our drumline to fix and sell, recoup around \$2000 – \$3000
- 4. Vicksburg Foundation grant as an idea (Tracy added that she will ask the Foundation)
- 5. Add instrument purchases to fundraising focus
- 6. Allows other schools to borrow instrument or equipment

Craig asked to make the focus of Board to commit to significant purchase

Tabitha asked to help put equipment on the website to publish and make a plug for the fundraising efforts

Ann Marie added to tie in with all arts and education

~~Craig said he would write the grant~~ Amended to Tracy will write the grant on 5/24/17 EDK

Ben moved to grant down payment for drumline equipment of \$2130, Ann Marie seconded. Motion approved.

V. Jazz Band CD – Ben explained all of the costs that go into creating a Jazz Band CD. Here is a short summary:

- 1. Sound engineered (former VHS student at WMU)
- 2. Cost to recording ~\$500

Ben made a motion to cover recording fee of \$500, Ann Marie seconded. Motion approved.

VI. Marching Band Cost – In order to help offset costs for marching band students, both at band camp and during the marching season. Ben wants to raise cost of band camp payment from \$265 to \$300. Only discussion was from Kim that this isn't just for band camp. No other discussion. Ben will raise cost to \$300 for the 2017-18 school year.

VII. Trailer/Equipment – Ben asked that the trailers get maintenance done for next season. A quote would be need for bearings and other work. A quote is needed for the Board to vote on a specific amount.

Mark Van Loo was also suggested to help.

VII. Board Positions Available – Webmaster and Trailer Coordinator

Ann Marie will approach parents for the position

VIII. New Business

Merchandise needed for Pre-Festival Concert

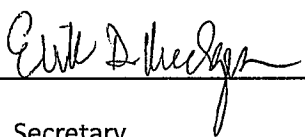
October 7, 2017 for Vicksburg Invitational

1. Craig will begin notifying bands
2. Joey Orifice has this on the calendar
3. This date competes with the Hastings Invitational
4. \$6 for tickets, instead of \$5

Glow Run date set for Sept 16, 2017

Ben motioned that we adjourn. Tabitha seconded the motion. Meeting adjourned around 8:15 PM.

Next meeting: May 24, 2017 at Main St Pub-Vicksburg at 6:00PM

Approved: 
Erik Knedgen, Secretary