

Vicksburg Band Boosters, Inc.
Minutes of the Board of Directors
January 7, 2020

The Board of Directors of the Vicksburg Band Boosters, Inc. convened at approximately 6:03 PM at the Vicksburg Main St Pub.

Present were: Tabitha Farnham, President; Erik Knedgen, Secretary; Craig Rolfe, Member at Large; Amy Green, Treasurer; Jamie Long, Vice President; Kelly Noteboom, Volunteer and Fundraiser Coordinator; Ben Rosier, HS Band Director; Dave Soderquist MS Coordinator/Band Parent Liaison.

Absent were: Ravenna Kahler, HS Band Director; Patty Stoll, MS Band Director Guest: Mr. Jay Bennett, Intern

Approval of Minutes – Minutes presented were from the 11/19/19 and 12/19/19 meetings. Minor changes were recommended. Motion to accept minutes with changes by Ben, seconded by Jamie. Minutes approved.

Approval of Financials – Amy went over the financials of November and December 2019.

Notables:

1. \$85 that was a \$70 check plus a \$15 late fee was reconciled
2. December bank statements are not yet available to close out the month

November Trial Balance (as of 11/30/19): \$25,110.69

Deposits: \$1,857.24 Checks: \$1,791.82

December Trial Balance (as of 12/31/19): \$21,292.56

Deposits: \$3,546.57 Checks: \$7,364.70

Motion to approve Financials by Jamie, seconded by Ben.

Discussion: Erik not adding December 2019 check to Directors for New Orleans trip until reconciled. Financials approved.

Proposed 2020 Budget – Amy presented the 2020 budget as proposed by the Executive Committee

Ben's comments about the budget:

- No mattress sale on the budget
- 50/50 budget up a little last year
- Marching uniforms increased by \$3000 this year
- Everything else pretty much the same
- Retained income budgeted for zero
- \$35,000 budgeted for instrument purchases for the school band program
- Explained his school budget and his capital outlay in correspondence with the VBBI budgeting to help make up the difference, and this will be mentioned at the school board meeting in February

Other comments:

- Erik – No major equipment expenses budgeted like last year
- Craig – Direct your Dollars update? Jamie says we're at \$95,000, and we need \$150,000 in receipts to submit
- Craig – Does the Board review the budget throughout the year? Ben, Amy, Tabitha and Erik all replied yes to this question as we look at budget compared to fundraiser income amounts and monies slotted in the budget for expenses

Motion to accept the proposed budget by Tabitha, seconded by Jamie.

Discussion: Craig – Need to look at our effort to inform the School Board/Admin about what the Band Program has done. Motion approved, budget passes for 2020.

Annual Report

Craig has written the annual report for the Board review. Ben motioned to accept the annual report, Amy seconded. Motion passed.

School Board Meeting Review

School Board meeting on Feb 10th, 2019 at VMS Library is the VBBI scheduled time to present to the School Board information on the activities of VBBI, especially the specifics of our fundraising and grant support for the needs of the VHS/VMS band program, and about our request that additional financial support for the core needs of the VHS/VMS band program be provided from the annual school budget.

Ben has volunteered to speak on VBBI behalf but would prefer the VBBI Board members speak also as it would mean more to the effort.

Both Tabitha and Erik will prepare talking points and past/current board activities with the object of approach to plan out what we present to the School Board. Jamie has also offered to speak.

Craig commented that we should also invite band parents to show up for support as well


New Business

The Middle School Thornapple trip bill to be paid and it was budgeted.

Motion made by Jamie to pay \$110 to the 8th grade Thornapple Jazz Festival registration, seconded by Kelly. Motion passed.

Erik motioned that we adjourn, Jamie seconded. Meeting adjourned at 6:40 PM.

Next Board meeting: February 3, 2020 at Main St Pub in Vicksburg at 6:00PM

Approved: 

Erik Knedgen, Secretary