Vicksburg Band Boosters, Inc.

Minutes of the Board of Directors

January 15, 2014

The Board of Directors of the Vicksburg Band Boosters, Inc. convened at approximately 7:05 PM at Vicksburg High School. Present were Tabitha Farnham, President; Karen Couk, Secretary; Craig Rolfe, Member at Large; Ben Rosier, HS Band Director; Ravenna Myers, Assistant Band Director; Patty Stoll, MS Band Director; Cindy Cross, Parent Liaison; Noreen Garrido, Treasurer; Kim Warner, Middle School Liaison; and Kelly Soekarmoen, Vice President & Fund Raiser Coordinator.

**I. Approval of Minutes from the December 11, 2013 meeting.** Ben Rosier motioned that the minutes be approved with 1 change. Patty Stoll seconded the motion. Motion approved.

**II. Approval of Financials**

Noreen presented the Reconciliation from Nov. & Dec. 2013. As of January 15, 2014 we have a bank balance of $47,367.89. All deposits have been made. Noreen still needs to pay $1,036 for color guard uniforms and $122.20 for concert tuxes. The MCGC item is for indoor drum line supplies. Was the $600 paid for the Disney trip a grant? Noreen Garrido motioned that the $600 paid for the Disney trip be a grant. Ben Rosier seconded the motion. Motion approved. Noreen Garrido motioned that we pay a grant of $359.50 for color guard jackets and $90 for embroidery. Ben Rosier seconded the motion. Motion approved. Ben needs to pay for uniforms in the amount of $3120.80 from his trust and agency account.

Ben Rosier motioned that the Treasurer's Report be approved as given. Patty Stoll seconded the motion. Motion approved.

2014 Budget: Total Income and Total Expenses are each $100,137.89. Ben talked about the budget and how the Exec Board came up with the numbers. The budget was voted on January 13, 2014 and approved.

**III. Reports**

A. Fund Raiser Coordinator - Kelly Soekarmoen

Kelly needs to get a complete list of those who have donated through FOB, matches, and business matches. Someone is working on a program for Jazz Night Out. Kelly needs to mail tickets to 2 people for FOB.

Kelly has the readers for credit cards. The readers need to go back to Kelly after the Jazz Night Out. Kelly gave readers to Tabitha. Kelly is administrator of PayPal.

B. Middle School Report - Patty Stoll

The 7th grade band is not going to band festival. Instead Dr. Scott Boerma will be working with students at a concert. Middle School Solo and Ensemble is April 18th.

**IV. Jazz Night Out**

The board discussed adding some additional food and beverage items for the evening and the cost of these items. It was mentioned that the Air Zoo has water that can be purchased for $1.00. We also discussed the number of tickets that have been sold so far. Appetizers, dips, and drinks will cost approximately $5331.29 for 300 people. We need to give the caterer a head count by January 21, 2014. Ben Rosier motioned that we pay the food bill as determined by Jazz Night Out. Tabitha Farnham seconded the motion. Motion approved.

Ben & Patty will pay for pizza for the students in the Jazz Bands.

Cindy would like to get a gift for Keith Hall and Ryan Dolan as they are donating their services. Kelly will help Cindy.

We discussed advertising Jazz Night Out and the possibility of putting the event on the signs outside of the high school and the Air Zoo. Cindy explained how the Silent Auction would be run. We also discussed the possibility of selling merchandise using pictures and order forms and having an exit survey to see what peopled liked or did not like.

**V**. **Orlando Trip Subsidizing**

Ben reported that 1 student received a grant from the Vicksburg Foundation and 1 parent asked for some help paying for the trip. If we give 150 students a grant of $250 it would cost the boosters $37,500.

Tabitha Farnham motioned that the VBBI make a $37,500 grant for the Disney Trip and that the money will be applied to excuse the last $250 student payment. Kelly Soekarmoen seconded the motion. Motion approved. Students will not be told of the grant until after the Jazz Night Out.

**VI. Recap of Uniform purchase**

The new uniforms will have black pants, a jacket front that is half black and red, red hats and red plumes. The drum major uniforms will be slightly different. Ben is ordering 180 uniforms and 10 drum major uniforms (1 of each size) for a total of 190 uniforms. We will also get a new banner. Ben bought cases for the plumes. Total cost of the new uniforms is just under $70,000. We are responsible for slightly over $49,000.

**VII. Walk-a-thon Planning** - nothing to discuss now. Kelly is working on what the focus of the event will be.

**VIII. New Business**

Meijer grant - Noreen and Tabitha have been working with Meijer to get a$25,000 grant for uniforms.

Margit Chiu - Volunteers are needed for the lock-in.

Schedule of Board Meetings: Next meeting will be March 5, 2014 at 7:00pm at Vicksburg High School.

Patty Stoll motioned that we adjourn. Ravenna Myers seconded the motion. Meeting adjourned at 9:25 PM.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Karen Couk, Secretary