

Vicksburg Band Boosters, Inc.

Minutes of the Board of Directors

November 8, 2021

Welcome

Start Time: 6:08

Present Band Directors: Ben Rosier, Jay Bennett; Craig A Rolfe Community Member at Large, Erik Knedgen President, Andrea Luegge Secretary, Michelle Wester Fundraising, Dawn Knedgen Communication Coordinator, Renee Hawkins Merchandise Coordinator, Angie LaVoy Treasurer

Absent: Heather Morand VP, David Soderquist Middle School Liaison

Secretary's Report –

Approval of Minutes from August 2021 – Motion to approve with Amend Spring Raffle attached added, Renee second – (6 yea, 0 nea)

Treasurer's Report – Approval of Financials and other Treasurer Needs

See Attached Financials

-Motion to approve the treasurer's report from August, September, and October Renee, Ben Second – (6 yea, 0 nea)

Fundraising

-Invitational Update – Numbers are still being processed on the final amounts earned, about same number of bands, we should be where we were in 2019.

-MSBOA Marching Band Festival – should net about \$900 – more info to come

-Glow Run Update – Glow Run was canceled; we have reimbursed all the people that needed to be reimbursed. Erik would like to find a different way to run the money for this program. He is also looking for a new coordinator and wants to put together a committee to talk about the future for this event.

-50/50 Raffle Update – We had a license for 5 games but only did the first 2. The next game was rainy, and it didn't do as well. Michelle will provide an overview at the next meeting.

-Family Fare Receipts Update – Michelle received the information from Jamie Long it was bumped up to \$150,000 to receive the kickback. We are currently at \$115,000.

President Report

VBBI Vacancies Update

-Dave Soderquist – Resignation

-motion to accept Dave Soderquist as the Middle School Liaison effective 11-8-2021 – Ben, Craig second (6 yea, 0 nea)

-Erik is going to reach out to a current middle school parent to fill one of these positions. (Middle School Liaison/Coordinator)

-Vote on Angie for Full Treasurer from Acting Treasurer

-Craig motions to approve Angie LaVoy as Treasurer and to continue her position as acting treasurer until her treasurer position is approved by her new residence in the Vicksburg School District as of November 15th, Jay second (6 yea, 0 nea)

-Erik stated that it is the expectation of the board members be present at major events. A show of united front.

Volunteering Commitments

-Upcoming volunteer needs

-Merchandise selling, Chaperones for busses going to Kalamazoo Holiday Parade and Parade Walkers

-Next year Renee is planning earlier to get volunteers to help with fall events. Ben discussed having quarterly parent meetings again. Covid has put a little bit of a damper on those for the past 18 months.

Old Business

Trailer Wraps/Maintenance –

-Trailer wraps were done this fall they are all wrapped and looks great! Matt Luegge was reimbursed. Matt would like to use the remaining money to upgrade the lights to LED. Many local businesses donated their time and gave discounts. Ask Matt to get quotes on those LED lights (exterior and interior) and present at the next meeting.

-Andrea will get a thank you notes to those businesses and those that pulled the trailer. (Roi Farnham, Mark VanderLook, Gerry and Kris Vandermei)

-Andrea will put together a thank you basket for Lee Goodwin.

-motion to approve up \$50 gift card Erik, Michelle seconds
(6 yea, 0 nea)

Merchandise Updates –

Have an online store up and running. Renee will deliver to parents or students.

We bought 405 show shirts, we have less than half left, and some students still need to pick up their shirts.

- o Motion to approve pay invoice #56400 and #56399 to Look Sharp in the amount of \$3865.25 - Erik, Ben second (6 yea, 0 nea)
- o Ben made a motion to allow merchandise coordinator leeway to order merchandise not to exceed \$2500 for remainder of the calendar year; Erik second. (6 yea, 0 nea)

Reimbursements – Craig, Matt, Erik

-Motion to approve reimbursement Craig \$259.57 for Ice and 50/50 raffle; \$1606.79 Ben, Jay second (6 yea, 0 nea)

- Matt was reimbursed for trailer expenses
- Motion to approve a reimbursement to Erik for Tabitha Farnham's plaque \$37.10 Erik, Jay second (6 yea, 0 nea)

New Business

FOB Update

- Erik is going to reach out to Heather and work on this

Winter Fundraisers

Craft Show (June 11, 2022) – Distribute flyers – Start handing out flyers to vendors now

Dining for Dollars – Michelle is looking for a new restaurant to do this event

New Ideas?

-Game night – Jay thinks this would be a great event! Looking at possibly doing this during the wintertime.

-Airway lanes fundraiser – have a bowling tournament – Bowl for the Band!

Committee Formations

-Let Ben know if we need parents for a committee.

-Craig said all the committee members are coming back, but Dawn Knedgen has one more year left, and it would be a good idea to have someone be her understudy.

Community Input – Open Forum for questions

-none currently.

Schedule 2022 Calendar for Meetings and Commitment

-Next Executive Board Meeting – December 6th @ 6pm

-Next VBBI Meeting – January 17th @6 pm; March 21 @6 pm; May 16th @ 6 pm

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Meeting Adjourned @ 8:17 PM

Submitted _____

