

VBBI Board of Directors Meeting Minutes

August 22, 2022

Welcome

Attendance: Ben Rosier, Band director, Jay Bennett Band Director: Erik Knedgen President, Andrea Luegge Secretary, Michelle Wester Fundraising, Angie LaVoy Treasurer, Josh Kling Glow Run Coordinator, Jennifer Kling, Alisha McKay Merchandise coordinator; Dawn Knedgen Information Coordinator, Brandon Beery Communications Coordinator, Koti Post Parent Representative,

Absent: Craig A Rolfe Community Member at Large, Steve Lam Vice President

Secretary's Report – Approval of Minutes from May 2022 (Motion to accept minutes Rosier, 2nd Bennett- 8 yea, 0 nay)

Treasurer's Report – Approval of Financials Motion to accept minutes Rosier, 2nd Wester- discussion - that the savings account will continue to accumulate money as needed - 8 yea, 0 nay)

Discuss COSA issue – Erik and Angela are working on this and will update us when they have more information

Reimbursements (motion to approve reimbursements Wester, Bennett 2nd - 8 yea, 0 nay)

Meyer music motion to pay invoice (Rosier, Bennett 2nd - 8 yea, 0 nay)

Invoices or Reimbursement Requests for 8/22/22 meeting	
Craig Rolfe	
Spring Raffle Expenses	
Rubberbands	\$ 2.89
Raffle tickets printed	\$ 540.62
Envelopes	\$ 36.61
	\$ 580.12
50/50 Raffle License	\$ 50.00
LARA Report	\$ 20.00
Grand Total	\$ 650.12
Meyer Music - Repair Agreement	
4/6/22 Invoice	\$ 1,350.00
Grand Total	\$ 1,350.00
Matt Luegge - Trailer Batteries - original receipts?	
Napa	\$ 290.66
Napa	\$ 145.33
Grand Total	\$ 435.99

President Report

Bylaw Work and Expectations

- Craig and Erik have been working on updating the bylaws
- They are shooting for having something for us to look at in November and possible approval by the end of the fiscal year.
- Craig has done a great job on this project

Coordinator Updates:

Fundraising

- Made \$800 with the craft show
- Michelle would like to create an online sign up for future craft shows
- Michelle is also working with restaurants for dine out nights

Information

- Dawn is keeping the website up to date and Brandon is working with her on creating and updating events on our FB page and website.

Uniform – Needs?

- We are all set right now

Volunteer – Needs? (VP to organize and communicate)

- Koti and Erik are working on getting those Sign-up Genius' out

Merchandise – Ink 2022 Update?

- INK Show Shirts are coming!
- Alisha is working on new apparel as well

Transportation

- Trailer work discussion and Battery Reimbursement
- Trailers are in good working condition

Communications

- Brandon has created FB Events for all the Band Events
- He's also working on closely working with Dawn Knedgen

Glow Run – Needs and Update?

- Jennifer has accumulated some gift cards and sponsorships
- Keeping the same shirt design as 2019
- Need a minimum of 12 for shirt orders, but really need 120 for a price break
- Jennifer wants to reach out to sponsors and thank them by giving them a pic of the whole band and a thank you note.
- Logos for sponsorship need by September 2nd

- Looking for volunteers still. She will communicate with parents to get those volunteers. Looking for 10-15 volunteers
- Advertisement: Brandon will create a FB Event; Jay will use skyward
- Ben and Jay will work on pushing this event.

Invitational – Erik to update

- We have 11 to 12 bands right now
- Ibis Food Truck will be there. Craig is working on the generator sound

BD Report – Ben and Jay

- Marching Band Camp was a big success
 - ¾ of the show is learned
 - we did have some covid related illnesses
 - Thank you to the camp nurse who managed all the students
- * Snap Raise fundraiser is ready to launch on Wednesday
- *First Football game is the first week of school
- *8th Grade band will be joining the HS Band at the 2nd Home game
- *Directors are excited for ensembles and that music and folders are ready for the first day of school!

***NEEDS:**

- *Volunteer sign ups completed
- *Food preparation on 8.23
 - *spots are all full and will feed in the court yard
- *Prop Crew Volunteers
- *Someone with design expertise and software to help design the final canvas banner to be displayed during marching show

***Wants:**

- *New oboe for wind ensemble/symphonic band student
- *UTV or large golf cart to move equipment and trailers
- *6th Grade is now at about 95 for beginning band
- *We are starting several double reeds this year as well!

Old Business

Invitational Signage Follow Up

- Motion to approve the purchase of signs for the invitational not to exceed \$600 (Rosier, Bennet - 8 yea, o nea)

New Business

- Ben and Jay really want to thank the volunteers and the parents of the boosters who are really helping with the communication aspect of our organization!
- Brandon will work with Ben on updated the Disney update for parents.

Meeting adjourned at 8:06 (motion Angela, Dawn 8 yea, 0 nay)

Submitted *A. Luegge*