

Vicksburg Band Boosters, Inc.
Minutes of the Board of Directors
April 14th, 2021

Meeting Started at 6:05PM

Present: Band Directors: Ben Rosier, Ravenna Kahler, Jay Bennett; Craig A Rolfe Community Member at Large, Erik Knedgen President, Amy Green Treasurer, Heather Morand VP

Absent: Andrea Luegge Secretary; David Soderquist, Middle School Liaison

Approval of Minutes – Changes to 3-3-2021 Minutes: Please add the fixes here from Craig and Erik...thanks!

Motion to accept amended minutes – Ben Rosier, second Amy -Motion passes (7 yea, 0 nea)

Treasurer's Report –

Amy presented February and March 2021 financials

February Balance: \$27,468.44 with no checks and deposit of \$254.42, \$250 of which was donation

March Balance: \$27,732.86 with Check total of \$4930.24 and Deposit total of \$262, \$150 was FOB

Total April Balance: \$23,064.62

Motion to approve Treasurer report: Craig A Rolfe; Ben second, motion passes (7 yea, 0 nea)

Ben mentioned that some equipment money for Audio Technica not needed since equipment is no longer available.

Amy was unable to switch the EBT of the Quickbooks, so it ended up charging her credit card for the \$430. She has graciously agreed to only accept a reimbursement of \$330, with a \$100 donation to VBBI. No motion needed as this was approved in our March 2021 meeting.

Spring Raffle Update – Craig went through some details on the ticket ordering/status since the ticket sales began on Monday April 12th.

- 5000 tickets initially ordered, then second order of 1000 to cover the initial lists of students by active, nonactive and virtual. He has 310 left in his possession as extra so far.

- 5340 tickets delivered to the students and their families
- Nice buzz already from the students about the raffle itself, prompting requests for more tickets
- We still have tickets to pull from, based on nonactive band students or virtual students that don't have tickets directly
- Further discussion for threshold by which to order more tickets. Erik asked to create this threshold by either money coming back from sold tickets and tickets left to distribute. The board asked that Craig consult with Erik prior to ordering so that there is clarity and transparency on the need to order more tickets

Craig motioned that the Printing Services bill be paid in full for current 6000 tickets ordered in the amount of \$593.50, Jay seconded and motion passed. (7 yea, 0 nea)

President Report

VBBI Vacancies Discussions – Erik

- Presented a new candidate for Fundraising Coordinator – Michelle Wester
- Renee Hawkins was appointed Volunteer Coordinator. We may call on her to do merchandise as well. Depends on the ideas she has and current VBBI staffing
- Still need Treasurer – the board has brainstormed an option to try soon

Erik motioned for the Board to accept Michelle Wester as the new Fundraising Coordinator for VBBI per the Bylaws. Jay seconded. Motion passed (7 yea, 0 nea)

Resignation – Amy Green

Amy presented a letter of resignation for the Board, effective June 30, 2021 as Treasurer. Erik motioned to accept Amy's letter, Ravenna seconded, and motion passed (7 yea, 0 nea)

New Business

BFK - Erik announced a new opportunity for fundraising in our community. Discussed the Bike Friendly Kalamazoo (BFK) opportunity to partner with them for their Fall Bike event "Multi-Charity Bikeathon". Basically, VBBI will be a named partner in the event with an opportunity for either bike riders to raise money for their favorite charity (which could be Band Students/Parents for VBBI) or be a recipient of a percentage of raised funds from the event. It is a low-risk, high reward opportunity that will occur on the same day as the scheduled Glow Run 5k.

Other Discussion?

New trailer quotes discussion will be tabled until we have a full board and see how the Spring Raffle works out.

Craig started discussion on the needs and wants of the Band Directors for their program. He is proposing to have the directors inventory the instruments and end-of-life for each school-owned

instrument. This could then be developed into a 5 year plan for specified needs that Ben could propose a school-item budget to the VCS Administration and then subsequently to the VBBI Board. Jay mentioned that there is already discussion between the directors of doing the inventory piece as needs are being met already for 2021. The board agrees that a 5 year plan will help specify and give purpose to the fundraising efforts of VBBI. All of this help us work smarter, not harder, and the purpose is easier to rally volunteers and FOB causes for raising funds or specified amounts that could be presented as grants or by Ben to the Administration, who are in full support of the Band Program.

Next Board Meeting Date: July 12 @ 6:00 pm

Adjourn – Meeting adjourned 7:33pm

Submitted 