

Vicksburg Band Boosters, Inc.
Minutes of the Board of Directors
January 27, 2021

Welcome and Introductions

Present Band Directors: Ben Rosier, Ravenna Kahler, Jay Bennett; Craig A Rolfe Community Member at Large, Erik Knedgen President, Heather Morand VP, Amy Green Treasurer, Andrea Luegge Secretary,

Absent: Dave Soderquist Middle School Liaison

Approval of Minutes –

Motion to approve minutes from November 2020 Meeting - Ben Rosier motions, Amy Green Second. Motion to approve minutes was passed (8 yea, 0 nea)

Treasurer's Report –

November Treasurer Report

Beginning Balance as of October 31, 2020 \$23,956.84

Total Deposits for November 2020 \$589.89

Total Checks for November 2020 \$861.02

Balance as of November 30, 2020 \$23,685.71

Trial Balance as of November 30, 2020 \$23,685.71

December Treasurer Report

Beginning Balance as of November 30, 2020 \$23,685.71

Total Deposits for December 2020 \$2,125.00

Total Checks for December 2020 \$0

Balance as of December 31, 2020 \$25,810.71

Trial Balance as of December 31, 2020 \$25,810.71

Motion to approve Treasurer's Report: Ben, Second by Jay; Motion Passes (8 yea, 0 nea)

Annual Budget Proposal Presentation –

- Craig has concerns about the projected income. Ben noted that the budget proposed is much lower than previous years and feels confident in the proposal. Biggest concern is projection of \$14,000 from the spring raffle. Ben noted that

we are having an outdoor spring Concert and he thinks it will work. Concerns about the door-to-door sale and the current climate.

- Craig asked for clarification on the VBBI Copier

Motion to approve 2021 Budget Proposal – Amy Green, second by Ravenna – Motion passes (8 yea, 0 nea)

Annual Report

- Craig Rolfe presented the Annual Report – See Attached
- *Motion to Approve the Annual Report – Amy Green, Second Ben Rosier, Motion Passes (8 yea, 0 nea)*

President Report

Family Fare Fundraiser Update – Erik reported that we are going to continue to encourage collecting the receipts. We need \$35,000 more in receipts to meet our goal. \$150,000 = \$1,000 in donations to VBBI. We are going to push this program through the Band App and Social Media.

Resignation for Kelly Noteboom – Submitted resignation in November 2020.

- *Motion to accept the resignation of Kelly Noteboom – Craig Rolfe, second by Heather Morand (8 yea, 0 nea)*

VBBI Vacancies Discussions - We are in need to the following positions.

Discussion -Ben: The responsibilities of certain positions combined can be very stressful. Erik agrees and would like to separate some of the responsibilities. Possibly send an email to the general population of band parents. The directors and Erik will reach out to some people of interest.

Treasurer

Fundraiser Coordinator

Volunteer Coordinator

Merchandise Coordinator

Dawn Knedgen would like to slowly transition out of the Uniform Coordinator position. Hilary Reitenour is a name that was thrown in the ring to take this position.

Erik would like to have a transition plan (in the future) for positions that become available within VBBI.

New Business

Band Director Instrument Requests – Ben has three pressing issues. Right now, the Bassoons are in need of replacement due to the age of them. Ben would like to purchase one Bassoon now and one later. At the MS there is a need for full size tubas.

He would like to purchase one full sized tuba for the MS. The Audio equipment that needs upgrading is two wireless mics, expansion for a case for cords, a few odds and ends. It will allow MB staff flexibility on the field during rehearsal. Purchasing instrument from Meyer Music – Audio from Technia and Amazon.

Motion to approve a grant to the Vicksburg Band Program not to exceed \$12,500.00 (Bassoon - \$5,782.00, Tuba – \$4,897.00, Audio Equipment - \$1322.92) – Craig, second Heather – Motion passes. (8 yea, 0 nea)

Friends of the Band (FOB) -Amy Green has collected the forms for FOB. So far, we have \$3,700. Total business/individuals' donations are 6. Ways to encourage this program: Mailing, Emails, Social Media and using the pay pal QR code. Table for further discussion at the next meeting.

Spring Raffle – Joint MS/HS Band Concert outside. Bring your lawn chairs and enjoy. There will be a rain date. Craig needs a date and rain date to pull a license for the raffle with the State of Michigan. Discussion on logistics was had. Ben will get the dates to Craig.

Reimbursement to Craig - \$31.85 for postage for FOB Mailings, \$20 for Michigan Corporation Annual Registration fee. *Motion to reimburse \$51.85 Ben, Second, Jay. Motion passed. (8 yea, 0 nea)*

Grant – Michigan Energy Cooperative Grant – Jay is going to write a grant for this

Next Board Meeting Dates: March 3rd 6 pm @ L&L Driving School Location

Motion to Adjourn meeting Andrea, second, Erik Knedgen (8 yea, 0 nea)

Adjourn – Meeting adjourned at 8:16

Submitted _____

