

# VBBI Meeting Minutes

January 17, 2022

Welcome

**Present** Band Directors: Ben Rosier, Jay Bennett; Craig A Rolfe Community Member at Large, Erik Knedgen President, Andrea Luegge Secretary, Michelle Wester Fundraising, Angie LaVoy Treasurer, Koti Post, member at large

**Absent:** Heather Morand VP

**Secretary's Report** – Approval of Minutes from November 2021

- Motion to accept the minutes, Rosier, second Michelle, *motion passes (8 yea, 0 nea)*

**New Business**

- Motion to accept Koti Post for the Vicksburg Band Parent at Large, Erik, second, Michelle. *Motion Passes (8 yea, 0 nea)*

*Table New Business*

**Treasurer's Report**

- Angie is making changes to Account Names within QuickBooks. All changes were made to align more accurately expenses with account names.
- Change “check report” to “Profit and Loss Details” This will give us more details and help us identify the financial reports better.
- Starting in February we will receiving a budget vs. actual expense report.
- Drop the trial balance in the treasure's report.
- Profit and loss, profit and loss detail, trial balance report, reconciliation report, bank report with redactions, treasurer report and budget vs. actual.
- Motion to accept treasurer's report Rosier, Michelle seconds,  
*Motion passes (8 yea, 0 nea)*

**Approval of 2022 Proposed Budget**

- Motion to accept proposed 2022 budget, Angie, Erik Second *Motion Passes (8 yea, 0 nea)*

## **President Report**

- VBBI Vacancies Update
  - Heather Morand – Resignation
    - Motion to accept Heather’s resignation, Erik, Craig Second *Motion Passes (8 yea, 0 nea)*

## **Old Business**

- Glow Run Update –
  - Financials and Handoff - We received the money back from the gazebo rental, reimbursed. Total made was \$942.19
  - Josh and Jennifer Kling are taking over the Glow Run.

-Invitational Financial/Updates

-email was sent on December 15, 2021

## **New Business**

Annual Report

Motion to approve annual report, Rosier, Michelle, Second *Motion Passes (8 yea, 0 nea)*

Fundraising

-Dining for Dollars at Jasper’s Pizza happening February 1, 2022

-Spring Raffle is still on and Craig will work with Jay again this year

-Feasibility of Multi-year budgeting

-Craig would like to see a multiyear need-based budgeting. Ben agrees when it comes to some items, but not everything. Ben will consider the idea and work with Jay on creating a 3-year capital outlay budget.

-VBBI Savings Account Creation

-Craig – should VBBI have a savings account to keep some dollars for future large items? Angie agrees and it can be done. Angie will investigate options for us.

-Invitational Signage

-Dawn K is suggesting getting feather flags for the volunteers, bands, entrances, etc..... Dawn will talk to Wendy about the design. Craig and Dawn will work together on gathering more information

Adjourn Meeting at 7:52 PM

Submitted

