

# **VBBI Board of Directors Meeting**

## **Minutes**

June 15, 2023

Welcome

Members of board of directors present:, Jay Bennett, Erik Knedgen, Andrea Luegge, Michelle Wester, Angie LaVoy, Sarah Wasson, Ben Rosier

Members of Board of directors Absent: Steve Lam

Guests: Jake Munson, Koti Post, Alisha McKay, Dawn Knedgen

### **Quick Presentation of a Fundraiser – Merlana Akans/Jay Bennett**

- Masquerade for the Machine Fundraising event
- Merlana will move forward with this event and look at the late fall time for the event
- Motion to approve (not to exceed) \$1200 for set up costs; Rosier, Bennet 2nd (7 yay, 0 nay)

### **Secretary's Report – Approval of Minutes from February 2023**

- Motion to approve minutes Erik, Bennet 2nd (7 yay, 0 nay)

### **Treasurer's Report – Approval of Financials from March – May 2023**

- 990EZ Update - All done and we are good until 2024
- Motion to approve Treasurer's Report Rosier, Bennet 2nd (7 yay, 0 nay)
- Motion to reimburse Angie LaVoy \$114.48 for Zelle equipment Wester, Sarah 2nd (7 yay, 0 nay)

### **Fundraising Coordinator update**

Dining for Dollars Update

- Jaspers donated \$400 at the last dining for dollars event

Old Car Festival Update

- We sold/rented 30 spaces this year
- We are expecting more next year
- Michelle will need more volunteers next year as well

Other Fundraisers and volunteer needs?

- Not at this time

## **VP Update**

FOB status and progress

- Steve will write another letter with highlights through the year and send it to businesses.

## **President's Report**

Officer replacement and timing

- Erik Knedgen is stepping down at the end of the 2023-24 school year.

Bylaws Update – Org Chart

- First reading of the minutes

COSA Update

- Will be filed

## **Coordinator Updates**

Transportation

- All set

Uniform

- Ben has coordinated with Hilary

Information

- Dawn K has updated the information on the website
- Koti will send images to Dawn for a push for getting volunteers for future needs.
- Lately we have had a large amount of FB spam
  - Dawn is going add a question for permission to join the FB page

Communications

- Brandon is working with Jake, Dawn and Erik to have a separate page for the Invitational.
- Events are updated on the band app and social media
- Brandon would like Board Members to submit a bio and photo

Merchandise

- Sales were great during the past concert events.
- Alisha is working on the online store and will get the link for social media
- Alisha did a complete inventory and will add it to the shared drive.

Invitational/MSBOA

- Jake is creating a social media presence for the Invitational
- Letters have been sent out to directors
- Vandermei's are live-streaming the performances
- Jake has many of the fine details in the works
- Needs:

- Red wristbands
- Radios
- Live stream w/donation fee
- Outside videographer to create a social media event
- First aid kits
- Outdoor signage
- Volunteer needs

#### Food Service

- All is good

#### Volunteer

- Links in the band app are up for volunteering
- Koti has beefed up the number of volunteers needed
- Koti is getting volunteer shirts
- Motion for up to \$800 for volunteer t-shirts, Rosier, Bennett 2nd (7 yay, 0 nay)

### **Old Business**

The Craig Files – what more is needed to sort, organize, or store?

Spring Raffle Update – Jay

- We sold 3500 tickets, down from last year
- Net Profit was \$12,225.65

### **New Business**

#### **BD Update – Ben and Jay**

- Motion to approve a \$12,000 grant to assist with Marching Band Luegge, E. Knedgen 2nd (7 yay, 0 nay)
- Motion to approve \$8,800 for new speakers and electronics Wester, E. Knedgen 2nd (7 yay, 0 nay)
- Faith Smith received the Graduating Scholarship. She is pursuing a career in Music Composition at the University of Michigan
- Bennett proposed a popcan returnable for all Athletic Events

#### **Other Board Member Discussions**

Ideas for commemoration of CR – are we doing anything?

Funds to approve and get on record?

Next meeting dates

August 21, 6pm

November 13, 6pm

December 11, 6pm (Exec Board Only)

Adjourn 9:17 pm

*A. Luegge*

---