

VBBI Meeting Agenda

November 13, 2023

Welcome>Welcome Meeting started at 6:20

Members of board of directors present: Jay Bennett, Erik Knedgen, Michelle Wester, Angie LaVoy, Sarah Wasson, Andrea Luegge, Ben Rosier and Steve Lam

Members of Board of directors Guests: Jake Munson, Koti Post, Alisha McKay, Dawn Knedgen, Merlana Akans

Secretary's Report – Approval of Minutes from August 2023 Motion to accept minutes Wester; 2nd Bennett (8 yay, 0 nay)

Treasurer's Report – Approval of Financials from August – October 2023

- Angela appreciates the extra eyes on the monthly financial reports
- Grand Haven wrote a check to the HS for the invitational. The HS cut a check to the boosters.
- Motion to accept the Treasurer's Report - Rosier; 2nd Lamb (8 yay, 0 nay)

Fundraising Coordinator update

- 50/50 wrapped up
 - Raised \$1138 plus \$300 in donations
 - In the future, we need more volunteers for this event
- Dining for Dollars update
 - Michelle is not getting a ton of positive responses for this event. She will continue calling restaurants
- Masquerade Update - Merlana
 - 64 total attendees
 - 57 tickets sold plus gifted tickets
 - Gross ticket sales \$2,537.64
 - Net sales \$2280
 - Profit on Zettle \$160
 - \$290 in cash raffle tickets
 - **Total Profit was \$890.44**
 - *To improve on: liquor license issue, date of the event a week later, changing it from a raffle to a silent auction, if we use the same venue possibly do a warm weather event, working on future theme ideas*
 - *Positive Takeaways; lots of fun, kids did a great job putting baskets together, enjoyable time with old and new friends, good first experience*
 - Merlana will start looking into next year and schedule the future event!

- Motion to approve reimbursements for Masquerade costs Merlana;2nd Erik (\$358.05 Merlana Akans; \$344.41 Andrea Luegge; Kris Hart \$118.46) (8 yay, 0 nay)

Other fundraisers

- Several ideas were shared with Michelle (raffles, cow pooping, super bowl square, yeti coolers and so so much more)
- Michelle is encouraging the boosters to find a new coordinator for next year

VP Update – FOB

- What size banner do we need for the FOB?
 - 2”, 4” and 6” names that can be removed/updated
 - 3x10 long is the suggestion from Steve
 - Steve will send out letters to the FOB donators before the end of the year.
 - Ben has pictures of the band to send out with the thank you letters.

President’s Report

- Moment of Gratitude
 - Erik would like to thank everyone for their time that they have given to the booster organization.
- Organization Update
 - Erik sent out a message requesting anyone interested in filling vacancies within the VBBI. Those possible future vacancies for the 2024-2025
 - President
 - Fundraising Coordinator
 - Community Representative (currently open)

Coordinator Updates

- Transportation – discuss budget needs per Matt Luegge
 - Concerning Budget:
 - The time constraints for processing those repairs in a timely manner is a concern
 - Ben suggests submitting the “yearly maintenance” on small trailers to him so he can budget for the future
 - Ben is going to do his best to get any maintenance for the trailers reimbursed back to the VBBI
- Uniform
 - The uniform people are working on taking the white parts off the uniform after the Holiday parades
- Information
 - Website is updated
- Communications
 - Brandon has no updates at this point
- Merchandise
 - Alisha was within budget for this year and will share proposed budget for next year

- Updated financials are on the treasurer's reports
- Invitational/MSBOA - reimbursements needed and reports
 - There is an Invitational Postmortem Document with a review of all details in the shared google drive.
 - Ben is going to talk to the MSBOA District XI concerning the amount of bands that are being sent to the Vicksburg location
 - Jake suggests that we need a VBBI credit card for purchases
 - The board will discuss at the Budget meeting in December
 - Motion to Reimbursement Jake \$224.79 for Sign kit for the invitational Erik; 2nd Wester (8 yay, 0 nay)
- Food Service
 - Cindy Farran is the new Food Service
- Volunteer
 - Volunteers really liked the T-shirts
 - Motion to approve the \$64 for Volunteer Shirts that was over budget - Luegge; 2nd Bennett - (8 yay, 0 nay)
 - Koti will look into different ideas for volunteer items for future events.
 - Future Volunteer events:
 - Holiday Parade chaperones
 - Future Concerts and Merch Table

Old Business

New Business

- Mileage Reimbursements
 - Motion to reimburse Jake 1680 miles @ .14 cents per mile \$235.20 Erik; 2nd Rosier (8 yay, 0 nay)
- Credit Card for VBBI
 - Concerns about possible hacking

BD Update – Ben and Jay

- There were 9 7th/8th graders chosen for MSBOA District XI Honors Band
- Waiting to hear back from the All-State Auditions
- Isaac Sandelin (piano) won the KSO Youth Artist Competition - YAY !!!!
- Jamie Fuller did the band pics
 - She sends a check for the profit from those pics and submits it to Pfizer and then Pfizer matches it
- 2024 Wants and Needs for the Band
 - Ben and Jay will propose a desire to purchase/upgrade some instruments
 - Examples: professional oboe, set of crotales, bass drum
 - Motion to approve the purchase of a concert bass drum in the amount of up to \$2000 Wester; Wasson (8 yay, 0 nay)
- Motion to approve \$1000 for a band banquet with a future date to be established Bennett; 2nd Wester (8 yay, 0 nay)

Other Board Member Discussions

Next meeting dates

December 11, 6pm (Exec Board Only)

January 29, 6 pm Band Booster Meeting

Adjourn 9:01

A. Luegge
