

VBBI Board of Directors Meeting Minutes

January 31, 2023

Meeting called to order at 6:17 PM

Welcome

Attendance:

Members of board of directors present:, Jay Bennett, Erik Knedgen, Andrea Luegge, Michelle Wester, Angie LaVoy, Steve Lam, Sarah Wasson, Ben Rosier

Members of Board of directors Absent: Craig Rolfe,

Welcome

Secretary's Report – Approval of Minutes from November 2022 Motion to approve minutes Wester, 2nd Jay (9 yay, 0 nay)

Treasurer's Report – Approval of Financials from November 2022. Motion to approve minutes Wester, 2nd Jay (9 yay, 0 nay)

2023 Proposed Budget Review – Angie and Ben Motion to approve the 2023 Budge Rosier, 2nd Jay (9 yay, 0 nay)

FOB update – Steve and Angie - Approval of VBBI Budget 2023

- Current donors:
 - o Frederick Construction - \$1000
 - o Edward Jones - \$500
 - o Grossman Horne & Cannizzaro - \$150
 - o Frank Gawkowski - \$100
 - o Kalamazoo County State Bank - \$100
- Steve suggested starting a document with FOB donors.
- Steve suggested sending Thank you Notes to our donors.

- Steve proposes that we lower the minimum amount to be a FOB
- Steve will restructure the levels of donations.
- Angie suggests putting an expense line item for gift cards, stamps, etc..

President Report

Resignation – Craig Rolfe

- Motion to accept the resignation letter from Craig Rolfe – Rosier, 2nd Jay (9 yay, 0 nay)

Bylaws Update

- Erik has suggestions for updating the job descriptions for positions.

Annual Report

- Motion to accept the year end annual Report – Erik, 2nd Angie (9 yay, 0 nay)

Meal Coordinator Position Update

- Rene Hawkins will be the Meal Coordinator for the Fall of 2023

Old Business

- VBBI Merchandise discussion – Michelle/Angie/Alisha
 - o A new logo has been chosen for branding reasons
 - o Angie Triemstra and Katrina Thiel will be the merchandise printing company moving forward

New Business

- Setting up VBBI Google (Gmail) account
 - o We have a shared Google Drive called Vicksburg Band, Inc.
- Review Craig's previous roles and responsibilities – planning/strategy
 - o Invitational Coordinator
 - o Spring Raffle Coordinator
 - o MSBOA Coordinator

- o Community Member at Large (board position)
- o Water/Ice Boy
- o Announcer

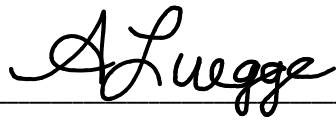
BD Report – Ben and Jay

- Jay received two grants totaling \$1900.
- Ben reports that things are going well. Scheduling with 5th graders will begin earlier than normal.
- MSBOA Festivals are coming up!
- Disney is right around the corner.

Other Board Member Discussions

Adjourn 8:33

Submitted _____

A handwritten signature in black ink, appearing to read "A. Luegge", is written over a horizontal line.